

EVENT SUPPORT FOLDER  
*Hotel Des Indes, a Luxury Collection Hotel*

*"Where the service is as individual as the local culture"*





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## HOTEL DES INDES, A LUXURY COLLECTION HOTEL

### History

In 1858 the hotel was initially built as the town residence of Baron van Bienen, the personal advisor of King William III. In 1881, 4 years after his death, the manor was sold and transformed into an elegant and extremely luxurious hotel. In 2004 the hotel started with major renovations. After the reopening in September 2005, the ultra chic Hotel Des Indes, a Luxury Collection Hotel features 92 rooms designed by Jacques Garcia (the famous designer who also refurbished Hotel Costes in Paris).

All guest rooms up to Presidential Suites, offer rewarding experiences and unrivalled convenience in a historical environment.

### Location

The hotel is situated at a prime location in the centre of The Hague on a leafy square in the heart of the governmental and diplomatic district. Antique shops, inspirational restaurants, prominent museums and theatres are within walking distance. The hotel is just a few minutes away from the rhythm of the lively city centre and easy to reach by both car and public transportation.



### DesInDes Restaurant • Lounge • Bar

The completely redesigned Hotel Des Indes, a Luxury Collection Hotel offers an excellent ambiance for a “new luxury dining experience”. In this famous historic setting that since 1881 has welcomed royalty, world leaders, artists and other famous people. Executive Chef Remco Biesma offers a menu that fits every culinary mood: from healthy sandwiches, the famous Des Indes High Tea, extraordinary single malt whiskies and classic cocktails to the finest four course meals. Remco Biesma has been inspired by the Paris-based culinary phenomenon Rostang, which has resulted in a French-International style kitchen. Restaurant, Lounge, Bar... they all make up a large space divided in different areas that each has their own unique atmosphere. The areas have been unified by the special touch of Garcia who re-invented and re-shaped the look and feel of this great place in a unique way. **DesInDes** is open all year.

### Health Club

The new Health Club of Hotel Des Indes, a Luxury Collection Hotel offers guests and members the possibility of working in a unique and relaxing environment, on inner as well as exterior well-being. Health Club Des Indes has a swimming pool with jet streams, a sauna, steam bath, solarium, a fitness, lounge and massage area. The visitors of the club can also enjoy different beauty treatments.



## MEETING SALONS

Hotel Des Indes, a Luxury Collection Hotel offers 8 meeting salons, ranging in capacity from 2 to 80 persons. Almost all rooms enjoy daylight and have their own characteristics and measurements. Here too, history and present-day are perfectly mixed. All rooms are fitted with individual climate control and conference equipment required by today's business guests.

### Room hire

	part of the day*	whole day	max. lunch/dinner
Balzaal	€ 695.00	€ 995.00	50
Salon Paul Kruger	€ 250.00	€ 395.00	20
Salon Van Brienen	€ 450.00	€ 700.00	30
Salon Koningin Emma	€ 650.00	€ 995.00	24
Salon Koning Willem III	€ 295.00	€ 395.00	20
Salon Rodenburg	€ 350.00	€ 550.00	8
Rotonde	€ 400.00	€ 625.00	56
Salon Jacques Garcia	€ 350.00	€ 550.00	18

\* The part of the days are bookable from 8.00 until 12.00 and from 13.00 until 18.00 hrs.

Exhibitions and fairs are subject to a surcharge.

In order to accommodate all our clients and to allocate the best function room suitable for each event, we reserve ourselves the right to alter the choice of a function room prior to arrival.

## CAPACITY CHART SALONS

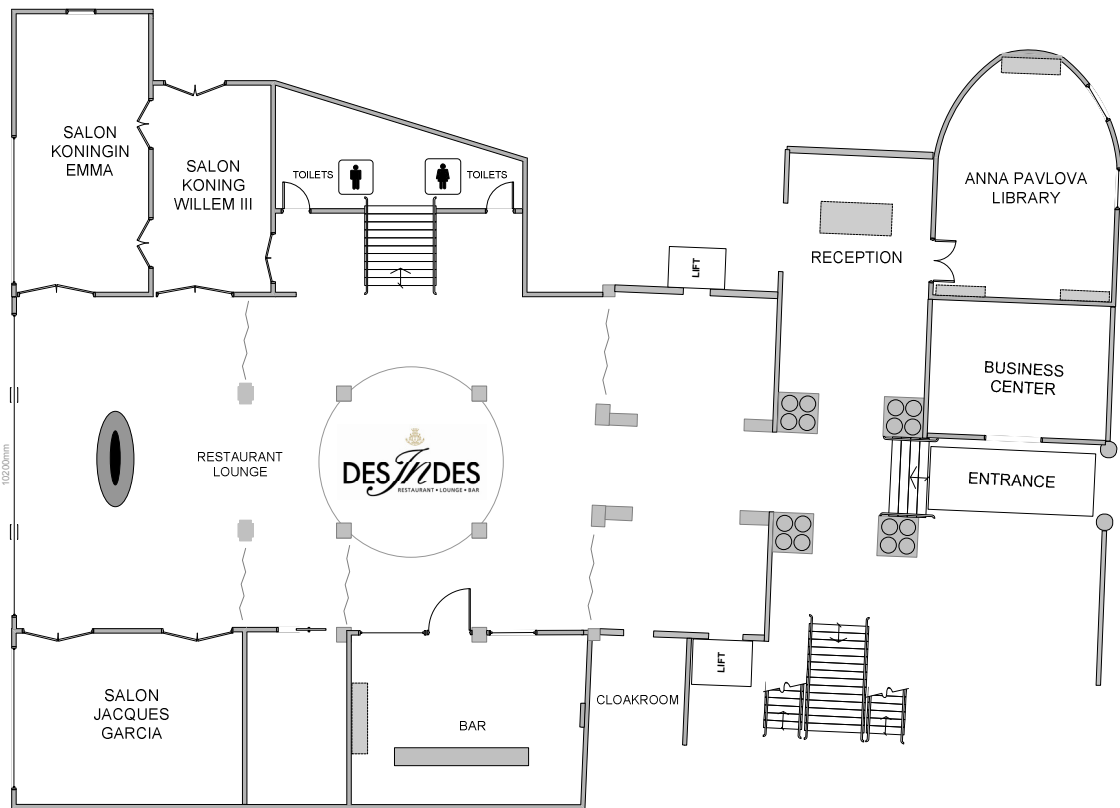
	Seating Capacity Salons							
	<u>Theatre</u>	<u>School</u>	<u>U shape</u>	<u>Boardroom</u>	<u>Reception</u>	<u>Lunch/Dinner</u>	<u>Cabaret</u>	<u>Carré</u>
<b>Begane grond</b>								
Salon Jacques Garcia	-	-	-	18	-	18	-	-
Salon Koningin Emma	-	-	-	24	-	24	-	-
Salon Koning Willem III	24	12	12	14	30	20	12	14
Salon Rodenburg	-	-	-	8	-	8	-	-
<b>Eerste verdieping</b>								
Balzaal	80	40	26	30	100	50	38	35
Rotonde	-	-	-	-	100	56	-	-
Salon Van Brienen	40	24	20	20	50	30	20	24
Salon Paul Kruger	30	12	12	12	40	20	16	16



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## PLANS

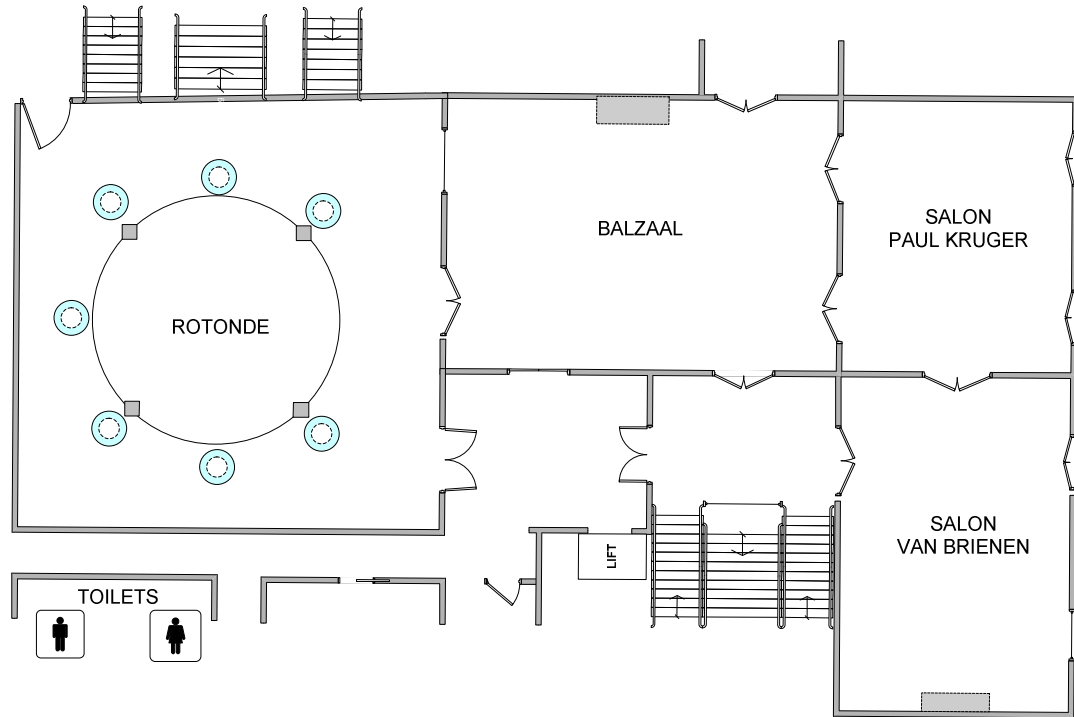
### FLOOR PLAN – GROUND FLOOR





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## FLOOR PLAN -1ST FLOOR





## MEETING PACKAGES

### *8 hours meeting package "Pure"*

Meeting room fee main room  
Coffee/tea and biscuits in the room  
Mineral water  
Morning coffee-break with cake  
Sandwich lunch  
Afternoon coffee-break with fruit basket  
Flipchart with marker  
LCD projector with screen  
Pencils, mints, note blocks  
Meeting kit

*From 10 persons at € 75.50 per person*

### *8 hours meeting package "Active"*

Meeting room fee main room  
Coffee/tea and healthy bites in the room  
Fruit and vegetable juices  
Mineral water  
Morning coffee-break with finger food sandwich  
Healthy buffet lunch  
Afternoon coffee-break with fruity surprise energy drinks  
Flipchart with marker  
LCD projector with screen  
Pencils, mints, note blocks  
Meeting kit

*From 10 persons at € 95.00 per person*



### *8 hours meeting package "Green"*

- Meeting room fee main room
- Fair trade Coffee and fair trade biological tea with "Dutch super fruit" crackers
- Fresh juices; grape fruit, Sorento lemon, celery and radish
- Mineral water
- Morning coffee-break with a lettuce shooter and lukewarm buckwheat wrap
- Finger food lunch with including;
  - Mini hamburger of biological Beemster beef and remoulade sauce
  - Eggplant caviar tomouce with "Betty" goat cheese
  - "Kemperland" poultry rouleaux with a mushroom duxelles
  - Steak tartar of ECO veal from Wekerom and a crostini with young garlic
  - Chopped fillet of "Maas-Rijn en IJsel" beef with a "Heemstederduin" rocket pesto and "Boeren Goudse" cheese shavings
  - Mini pizza of dynamic multigrain with "Massimo" salami
  - Chocolate brownie
- Afternoon coffee-break with "Biological" soft drinks and a vibrant bio yogurt shake
- Flipchart with environmentally responsible paper and markers
- LCD projector with screen
- Pencils, environmentally responsible note blocks
- Refreshing green "Lunterse" apples and minty sticks
- Meeting kit

*From 10 persons at € 95.00 per person*

### *8 hours meeting package "Stylish"*

Meeting room fee main room  
Coffee/tea and étagère of homemade petit fours in the room  
Jus d' Orange  
Mineral water  
Morning coffee-break with a luxury treat from the Chef  
2 course set lunch in our restaurant **Des/InDes**  
Afternoon coffee-break with the specialty of the house  
Flipchart with marker  
LCD projector with screen  
Pencils, mints, note blocks  
Meeting kit

*From 10 persons at € 105.00 per person*

*All packages are subject to availability*



## EXECUTIVE BOARDROOM

Hotel Des Indes, a Luxury Collection Hotel offers an executive boardroom where you can organize meetings from 2 until 24 persons. In this boardroom a fixed boardroom table and luxury leather fauteuils are available to give your meeting even more credit. Also there are possibilities to set-up a video conference in this boardroom.

For our Executive Boardroom we have created a special package in which your meeting will be completely taken care of:

### *8 hours meeting package "Executive Boardroom Des Indes"*

Meeting room fee main room  
Nespresso facilities  
Thiemes real tea facilities  
Étagère of homemade petit fours  
Unlimited mineral water and soft drinks  
Morning coffee break with a luxury treat from the Chef  
Luxury Sandwich lunch with a warm snack  
Afternoon Coffee break with the specialty of the house  
Pencils, mints and note blocks  
Flipchart, LCD projector, laser pointer and screen  
Meeting kit  
Unlimited use of internet  
Actual newspapers

*From 10 persons at € 110.50 per person*

### *4 hours meeting package "Executive Boardroom Des Indes"*

Meeting room fee main room  
Nespresso facilities  
Thiemes real tea facilities  
Étagère of homemade petit fours  
Unlimited mineral water and soft drinks  
Morning or Afternoon coffee break with a luxury treat from the Chef  
Luxury Sandwich lunch with a warm snack  
Afternoon Coffee break with the specialty of the house  
Pencils, mints and note blocks  
Flipchart, LCD projector, laser pointer and screen  
Meeting kit  
Unlimited use of internet  
Actual newspapers

*From 10 persons at € 87.00 per person*



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## VIDEO CONFERENCING

In our executive boardroom there is also a possibility to use our video conferencing facilities. You can use our Polycom® HDX 7000™ Series system:

The Video conferencing package includes:

- Using the Polycom® HDX 7000™ Series system
- Testing and location check ( 2 weeks in advanced)
- Connection via IPP
- Connection costs
- Control



*Costs € 1,250,00 per day*

The Video Conferencing package can be booked in combination with our executive boardroom packages or in combination with renting one of these boardrooms.



## BREAKFAST

### *Continental breakfast*

Fresh fruit juices, variety of rolls and bread, croissants, 'pain au chocolat'  
Butter, jam, marmalade, honey, fresh fruits, yoghurt  
Variety of cheeses and cold cuts  
Tea, coffee, milk or hot chocolate

*at € 26,00 per person*

### *Full American breakfast*

Fresh fruit juices, variety of rolls and bread, croissants, 'pain au chocolat'  
Butter, jam, marmalade, honey, fresh fruits, yoghurt  
Variety of cereals and muesli  
Variety of cheeses and cold cuts, smoked salmon, Dutch shrimps  
Egg dish of your choice, bacon and sausages  
Tea, coffee, milk or hot chocolate

*at € 34,50 per person*



## COFFEE BREAKS

For the morning or the afternoon we offer several possibilities to get you and your guests re-energized for the next meeting session.

### *Morning Riser*

Tea & Coffee, fresh orange juice, mini-croissants, mini-chocolate rolls, assortment jam, honey and butter

*at € 10.50 per person*

### *Healthy Energizer*

Assortment of fruit juices and vegetable juices, selection of 'Energy drinks', sandwich cucumber with herb cream, fresh fruit

*at € 13.50 per person*

### *Chocolate Break*

Tea & coffee, assortment home made chocolates, fruit covered with chocolate, 'chocolate Brownie', chocolate muffins

*at € 11.50 per person*

### *Summer Break*

Home made Ice Tea 'Des Indes', selection home made sorbet, fruit cocktail

*at € 11.50 per person*

### *Afternoon Tea Break*

A choice from 3 different kinds of 'Echte Thiemes Thee' with home made sweets

*at € 15.50 per person*

### *Savoury Snack Break*

Tea & coffee, variety of soft drinks

Quiche with fish, meat or vegetables, king prawn's grilled in sereh and Soya sauce

*at € 14.50 per person*



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## SELECT THE INGREDIENTS OF YOUR BREAK YOURSELF

Unlimited coffee and tea per break, per person	€	7.00
Coffee per pot	€	17.75
Tea per pot	€	17.75
Mineral water per bottle (750 ml)	€	7.25
Softdrink per bottle	€	3.25
Assortment smoothies	€	5.95
Fresh fruit juices per glass	€	3.95
Jug of fresh orange juice (1,5 l)	€	26.00
Jug of fresh fruit juice or vegetable juice (1,5 l)	€	26.00

### *From our own Patisserie*

- Muffins	€	3.50
- Scones 'Des Indes' with caramel sauce	€	3.50
- Pain au chocolat	€	3.50
- Selection of cake	€	3.50
- Friandises	€	4.00
- Petit fours	€	5.00
- Assortment home made cake	€	4.95
- Cake of your choice with text from 4 persons	€	5.25 per person
- Assortment luxury biscuits	€	2.90
- Selection of bonbons and petit fours	€	5.00
- Home made ice cream and sorbet in a tuille served with a fruit coulis	€	10.00
- Fresh fruit salad of the season	€	10.00
- Granité of fruit served in a coupe	€	10.00
- Yoghurt with fresh fruit	€	7.00

### *Other suggestions from our Executive Chef*

- Fruit basket	€	17.75 per basket
- Club sandwich 'Des Indes'	€	19.75
- Several kinds of sandwiches	€	10.25
- Croque monsieur	€	5.50
- Sausage rolls	€	5.50
- Quiche of fish, meat or vegetables	€	6.00
- Shrimp croquette	€	5.75
- Veal croquette	€	5.00
- Soup of mushrooms and paksoi	€	10.00
- Bitterballen	€	5.50



### Healthy break

- Sandwich cucumber with herb crème € 4.50
- Avocado-banana spread € 4.50
- Fresh cut fruit € 5.25
- Aubergine curry [India] € 6.75
- Stir-fried vegetables with grilled fish € 9.75



## LUNCH

Our Executive Chef will take care of your lunch or dinner, just the way you want. Extensive or quickly during your meeting. We serve a 2 course menu with coffee and petit fours in only 60 minutes.

To give you an impression of our possibilities you find some suggestions enclosed. Other suggestions are available upon request.

We are happy to cater for any possible dietary requirements or vegetarians. Please inform us about these requirements as soon as possible, so we can provide for a proper suggestion.

2-course inclusive coffee, tea and friandises:	from € 46.95
3-course:	from € 51.50

### *Sandwichlunch*

- Coffe and tea
- Milk and buttermilk
- Soup du Chef
- Assortment of luxury sandwichrolls

At € 28.50 per person

### *Luxury sandwichlunch*

- Coffe and tea
- Milk and buttermilk
- Soup du Chef
- Assortment of luxury sandwichrolls
- Various fresh fruit juices and smoothies
- Basket of fruit

At € 36.50 per person



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### *Lunch buffet example (from 20 persons)*

- Coffee and tea
- Milk and buttermilk
- Various fresh fruit juices
- Assortment of Dutch 'Reypenaer' cheeses
- Assortment of different of luxury meat delicacies
- 4 different home made salades for example  
*Salade Niçoise "Des Indes", Salade Chicken Tandoori*
- Assortment of fresh baked bread
- Different kind of petit fours
- Assortment of sweet rolls: chocolate rolls, Danish pastries
- Soup of the day
- 3 hot savoury dishes
- Fresh seasonal fruit salad

€ 41.00 per person

### *Theme snacks/lunch*

*Also you can choose for various snacks which will be set-up as a snack lunch. The next themes have set-up for you by our Executive Chef;*

<b>Australia</b>	-Mooloolaba meat pie -Katherine yabbie and mango -Childers grilled zucchini -Perth chicken skewer -Brisbane barbequed fish
<b>Germany</b>	-"Kartoffelsuppe" with oreganum -Weiss wurst with sweet mustard -"Sauerbraten" with spinachi -Bodensee tempura fried white fish with a pickle chutney -Fried black pudding with coleslaw
<b>Italy</b>	-Milanese pizza -Pasta pomodoro and parmigiano -Saltimbocca of veal with provolone risotto -Peché grigliata, grilled fish with ratatouille -Minestrone with pesto

€ 36,50 per person

Do not hesitate to contact us about the possibilities for another country you would prefer.



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## FINGERFOOD BUFFET

Comprised of small snacks served in an original way. All these dishes are season bound.

### VOORBEELD FINGER FOOD BUFFET

*Crostini verdi toscani* – crispy vegetable crostini of roasted ciabatta bread with a fresh Toscana tarragon-caper pesto, garnished with tomato

*Spiedini con Provolone-pomodori secchi e olive* – small skewers with spicy Provolone cheese, sun dried tomatoes en green olives

*Tortine salate con pomodori secchi* – mini Italian quiche with sundried tomatoes, oregano and parmesan cheese

*Minestrone alla genovese* –traditional minestone soup with vegetables and pancetta, beans and homemade pesto, the soup is served with homemade focaccia or biological bread.

*Crostini con paté di pollo aromatizzato al tartufo* – crispy crostini of roasted ciabatta bread with creamy homemade chicken, ham paté and black truffle & marsala mascarpone

*Polpettine di carne alle erbe* – tender meatballs (5 pieces) of lamb meat with fresh herbs

*Rotolini con acciughe, pomodori secchi e olive* – rolls of marinated anchovy fillet, sundried tomatoes and green olives

*Crocchette al tonno* – fried tuna potato croquets with fresh oregano

*Girelle con salmone e rucola* – Spiral snack of tramezzini bread filled with smoked salmon, cream cheese and rocket

*Verdure grigliate, gegrilde groenten* – marinated olives in extra virgin olive oil with balsamic vinegar and fresh mint and garlic

*Selezione di salumi italiani* – selection of biological Italian meats such as; *prosciutto crudo*, *coppa di Parma*, *salame* and others

From € 39,00 per person

## ADDITIONAL DISHES

*Tiramisù classico* Traditional Italian dessert with coffee and liquor

*Panna cotta con salsa alle fragole* – homemade *panna cotta*

*"Salame" di cioccolato con panna* - "salami" of chocolate and almonds with crumbed biscuits served with whipped cream

From € 5,75 per dish per person



## EXTRA ACTIVITIES / EVENTS

- "A break during your meeting"
- "A program for your guest's partners"
- "Teambuilding in an exclusive environment"

On this page you will find several suggestions to make your stay in Hotel Des Indes, a Luxury Collection Hotel other than regular. We can arrange a program for a day, but also for an afternoon, an evening, or just a few hours, at a time convenient for you.

### *A selection of the possibilities:*

- A historic city tour arranged by Elisabeth's Culinaire Tochten, if you like in combination with our famous High Tea.
- An anecdotic lecture about the origin of etiquette and good table manners during your lunch or dinner, arranged by Event Design.
- A lecture about special glasses, as a start from your lunch or dinner. Your guests get acquainted with special antique glasses and the way those were used! After that, the participants can engrave their own glass.
- Various beach activities like kitebuggying and stund kiting.
- Playing Golf on a #1 location; at only 5 km from Hotel Des Indes leis the exclusive golf course Groendael, surrounded by beautiful nature and dunes. A golf course which can compete with the best courses in the Netherlands.

Above mentioned packages will be arranged by Inloopatelier de Pleijsterplaats, Elisabeth's Culinaire Tochten, JenJ Outdoorerevents and Golfcourse Groendael.

Offers will be tailor made, within your budget and based on the preference of your guests.

## ENTERTAINMENT

Also with your choice of music we can be of help. Upon request we will send you suggestions for every occasion.



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## AUDIO VISUAL EQUIPMENT

## PER DAY

LCD Projector 2500 Ansilumen	€ 200.00
LCD Projector 4000 Ansilumen	€ 450.00
Laptop	€ 150.00
Overhead projector 400 Watt including screen	€ 75.00
TV/Plasma screen 50 inch, XGA resolution	€ 299.00
VHS (NTSC) video recorder	€ 50.00
Screen 160cmx211 cm	€ 35.00
Screen 274cmx366 cm	€ 75.00
Sound system including 1 microphone	€ 150.00
Microphone wireless	€ 65.00
Microphone lapel	€ 95.00
DVD/CD Player	€ 75.00
Flip chart with marker and paper	€ 29.50
White board with marker	€ 29.50
Conference phone (max. 12 persons)	€ 175.00
Fax machine	€ 105.00
Lectern	€ 55.00
Table model lectern	€ 30.00
Internet, high speed (8 Mb) per person per day	€ 15.00
Wireless Internet per person per 2 hours (scratch card)	€ 10.00
Wireless Internet per person per 12 hours (scratch card)	€ 15.00
Internet in the hotel rooms per minute (with a maximum of € 24,00 per 24 hours)	€ 0.60
Telefoon	Per unit € 0.65
ISDN aansluiting	Per unit € 0.65

All other equipment is available upon request. Cancellation of technical equipment needs to be at least 24 hours in advance of your meeting, if cancelled later, we charge 50% from the total value.

## PERSONNEL

Technical assistance, per hour (minimum of 2 hours)	from € 65.00
Hostess, per hour (minimum of 2 hours)	from € 47.50
Pianist , per hour (minimum of 4 hours)	from € 115.00



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## BUSINESS CENTRE PRICES

Photocopy A4	per copy < 5	€ 0.00
	per copy > 5	€ 0.25
Photocopy A4 two sides	per copy < 5	€ 0.00
	per copy > 5	€ 0.50
Photocopy A3	per copy < 5	€ 0.00
	per copy > 5	€ 0.75
Photocopy A3 two sides	per copy < 5	€ 0.00
	per copy > 5	€ 0.75
Fax to destination in Holland	per page	€ 0.75
Fax to destination outside Holland	per page	€ 1.45
Fax receiving	Per page < 5	€ 0,00
	Per page > 5	€ 0,30



## GENERAL

### *General conditions*

All agreements we enter into, are subject to the Uniform Conditions of the Horeca and Catering Industry. In accordance with these conditions we require a deposit of 85 % of the total reservation value, at least one month before arrival. If extra costs are not being covered upon departure, the client agrees to pay upon receipt of the invoice and within 14 days.

We would like to receive the exact number of guests 48 hours before the event, with a maximum variance of 10% of the original booking. This is the total that will be charged.

In case of no show of the guest(s) the reservation value will be charged.

### *Cancellation policy*

Cancellation more than 3 months before arrival date is free of charge.

More than 2 months before arrival date: cancellation fee is 15% of the reservation value.

More than 1 month before arrival date: cancellation fee is 35% of the reservation value.

More than 14 days before arrival date: cancellation fee is 60% of the reservation value.

More than 7 days before arrival date: cancellation fee is 85% of the reservation value.

Less than 7 days before arrival date: cancellation fee is 100% of the reservation value.

### *VAT*

All mentioned prices are including service and VAT.

### *Accessibility*

By car

From Rotterdam, Utrecht or Amsterdam, you will enter The Hague over the A12 via the Prins Clausplein. Follow this road (named Utrechtse Baan) until you are at a T-junction. Take a left turn. On the next junction you take a left turn again (Koningskade). After that you take a right turn to the Korte Voorhout. Then you take the second street on your right hand. You have reached the Lange Voorhout.

By train

At Central Station and Station Hollands Spoor you can take a taxi or tram 10 or 17.

By tram you get out at stop Korte Voorhout. After that you take the second street on your right hand side. You have reached the Lange Voorhout. From Central Station it is a 10 minutes walk, you take the main exit of the station and walk to the direction of the Koningskade/Korte Voorhout.



### *Parking*

Hotel Des Indes has its own parking spaces in front of the hotel. When you would like to use our parking we charge € 6.50 per car, per hour or € 35.00 per 24 hours. Since the parking at Hotel Des Indes, a Luxury Collection Hotel is limited we would like to inform you that there is enough parking space in the secured parking "Het Plein". This garage is open 24 hours per day.

### *Check-in/out*

Check in on the day of arrival is possible from 15.00pm or earlier, if they are ready. On the day of departure we request that guests leave the room before 12.00pm.

### *Cloakroom*

We can provide for a secured cloakroom at € 29.50 per hour per cloakroom.

### *Menu cards and name cards*

For your lunch or dinner we can arrange menu cards at € 3.95 per card or name cards at € 1.95 per card.

### *Signage*

In the lounge and in front of your salon we have a signage where we can announce your event.

### *Smoking*

From the 1<sup>st</sup> of July 2008 Hotel Des Indes, a Luxury Collection Hotel is following a non smoking policy.

### *Prices*

All prices are from 2012 and subject to changes.